

6 November 2017

## Conditions for Granting Scholarships at Rome International School

Scholastic Year 2018/ 2019

### 1. Background and scholarship details

Rome International School (RIS) is a private international school based in Rome. It has been authorised to conduct educational programmes by a provision of the Directorate General of the Lazio regional school education authorities and is one of the listed foreign schools authorised to prepare for the International Baccalaureate (IB) Diploma, recognised in Italy. Rome International School is non-denominational and welcomes applications from students from all nationalities and cultures. The school will offer a variety of scholarships in connection with tuition fees for the academic year 2018-2019.

Elementary School

- Full coverage of tuition fees for two students applying to the elementary section

Middle/ High School

- Full coverage of tuition fees for two students applying to the secondary section
- The Scholarship Committee has the discretion to decide that one of the awards will be split into two scholarships of 50% coverage of tuition fees, awarded on the basis of special merit, for international students living abroad or those already currently resident in Italy who will specify that their application is for a full or 50% coverage scholarship.

Students in receipt of Middle/High School scholarships normally continue to receive the award in subsequent years, subject to satisfying the specified levels of academic achievement and RIS scholarship requirements. New scholarship candidates will therefore only be considered if one or more of the existing scholarships are not renewed.

### 2. General requirements

The scholarships are exclusively granted to students who are not Italian citizens, whose parents are both non-Italian and who meet the income and merit requirements detailed below. 50% of the scholarships will be assigned to primary school candidates (from nursery to grade 6) and 50% to middle or high school candidates (grade 7 to grade 12 – candidates for scholarships in Grade 13 will not be accepted as the IB is a two-year programme).

### 3. Aim and purpose

The aim is to encourage high achieving international students to join our school through a recognition of academic talent and an understanding of potential financial restrictions.

### 4. Funding

The scholarships will be funded by a contribution included in the fees paid by the parents of students enrolled at Rome International School. The scholarship fund can also receive voluntary contributions obtained from joint school-parent fundraising campaigns aimed at

businesses and private and public institutions. The school itself will contribute a sum equivalent to the total of the contributions included in the fees paid by existing and new parents at the time of enrolment.

### **5. Scholarship Committee**

The scholarships will be granted by a committee consisting of two parent representatives and two teacher representatives, and chaired by the school director or his representative. The Scholarship Committee will establish two ranking lists: one for primary school applicants and the other for middle and high school applicants on the basis of applications submitted by 28 February 2018 to the secretary's office of the school. The application form can be downloaded from the school's website: <http://www.romeinternationalschool.it/excellence/scholarship-programme>. The Scholarship Committee's decision is final.

The Committee will remain in office for two years and the members will be elected as follows: one parent will be elected to represent the primary school and the other parent will be elected to represent the middle and high school; one teacher will be elected to represent the primary school while the other teacher will be elected to represent the middle and high school. All parents are eligible for election to the Committee and their election will be organised by the parent representatives of the section of the school concerned. The teacher representatives will be elected by the teachers of the section of the school concerned.

### **6. Award criteria**

The criteria taken into consideration by the Committee to grant the scholarships are:

- the educational merit of the student – a very strong academic record in all areas of the curriculum is expected
- family income – household income may not exceed 50,000 (fifty thousand) euros per year

If applicants are of equal merit, the Committee will choose the student with the lowest family income. If both criteria are equal, the Committee will then take into consideration the number of children in the family. As a last resort, to decide between two applicants with identical conditions, the Committee will give priority to the youngest applicant in primary school applications and to the student applying for the highest grade in middle and high school applications, maintaining the criteria, if needed, that priority will be given to the youngest applicant among those applying for the same grade.

The Committee will inform the parents by email if their child has been granted the scholarship on 20 May 2018 and will have the list of ranking of all applicants available in the office of the school's secretary for information. Any resources not used during the school year 2018-2019 will remain in the school fund and will contribute to funding scholarships for future school years.

### **7. Submission of applications and documents required**

- All applications must be received on the official school scholarship form
- Applications will only be accepted from parents who are both non-Italian citizens

- All applications must include documentation providing evidence of parents' incomes. The application must include an official document specifying the number of members in the household, which the Committee may take into consideration for granting the scholarship.
- Beneficiaries must notify the school of any changes in family income.
- For the academic year 2018-2019, applications must be submitted by **28 February 2018**.
- Each household cannot submit more than one application (only one child allowed).
- The application must specify whether parents are applying for only one school year or also for subsequent school years.
- For nursery to transition applications, the scholarships can be granted to children who do not speak English; English language knowledge is on the other hand required for grade 1 to grade 6 applicants while, for grade 7 and above, the scholarships will only be granted to fluent English-speaking applicants. English language competence for students new to the school will be evaluated by the school by means of currently used methods (entry test or interview, depending on the school grade).
- Except for nursery to grade 1 applicants, whose attitude and aptitude may be assessed through specific classroom meetings, other applicants must have a mark of not less than B (or the equivalent) in most school subjects (or an overall assessment of not less than B) from the previous school in order to apply for the scholarship; the application must therefore include documentation specifying the most recent school performance evaluation issued by the previous school.

#### **8. Conditions for maintaining the scholarship**

The scholarship may be renewed in subsequent school years by submitting the required application within the deadline specified and by providing evidence of family income, on condition that the student's performance for all school subjects is maintained at the required standard, in general terms this means no less than a 'B' or equivalent level.

**9. The scholarship can be revoked at any time**, and the student immediately required to leave the school should the school management find out in any way that the application was flawed by false statements; expulsion from the school is immediate and automatic also in the case of parents failing to notify the school about any changes in their household income.

#### **10. Exclusion and limitations**

Excluded from scholarship grants are:

- Children of employees or children of relatives of employees of Rome International School – Divisione Pola srl.
- Applicants whose application for enrolment at Rome International School has already been accepted.
- Families who already have a scholarship or other form of grant for the same child, awarded by other public or private entities, unless these scholarships or grants are specifically stated beforehand in the application; in the latter case, Rome International School may decide to grant the remaining sum necessary to cover 100% of the enrolment fees.
- Beneficiaries will be completely or partly exempted from paying the school fees and under no circumstances will the scholarship grant mean that money payments will be made to the beneficiary.

### **11. Legal jurisdiction**

Any disputes arising from the present scholarship programme will be settled in accordance with the laws of the specific jurisdiction of the Court of Rome. The act of submitting an application binds the applicants to automatically accept all the conditions stated herein as well as Rome International School's own rules.

Rome International School