



COVID-19

Health and Safety Procedures

7th October 2020



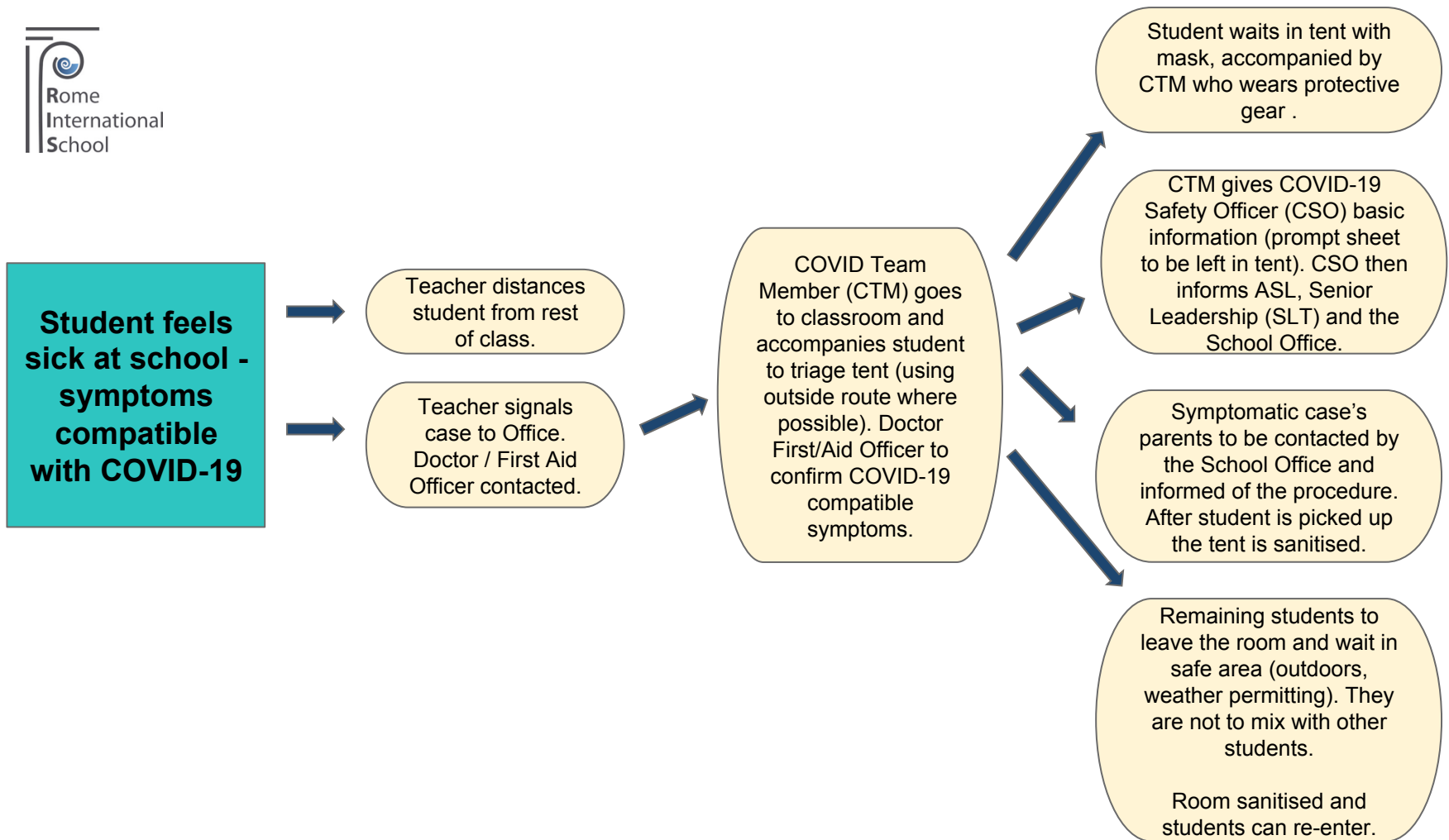
Objectives

- Summary of procedures
- Managing risk: roles and processes

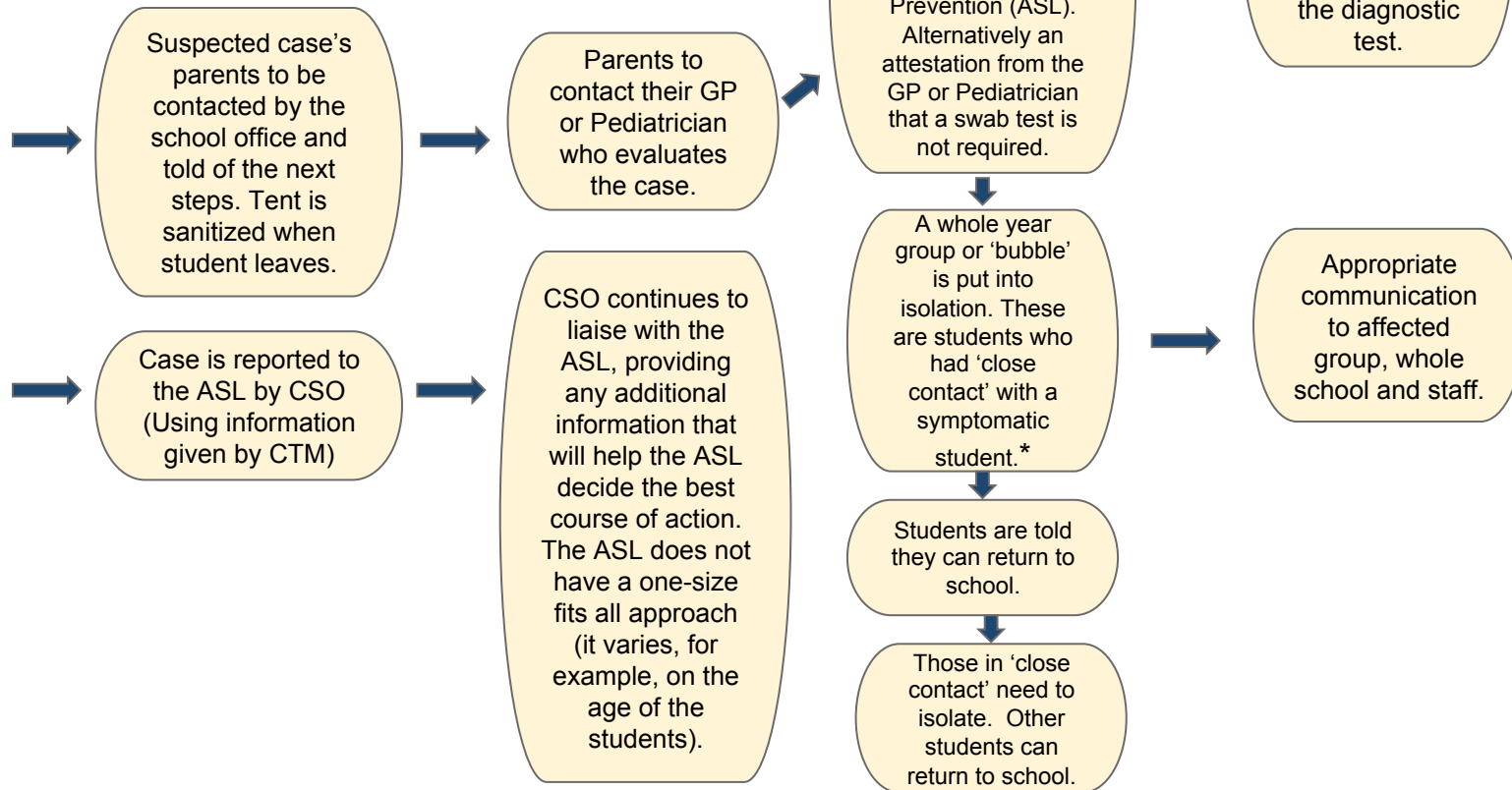
Before we begin

- The School continues to adopt maximum precautionary measures and in January 2020 established a Crisis Committee to guide the school through every step of a potential outbreak.
- This led to several measures being implemented to carry out in person learning such as distancing, hand sanitising stations, entry/exit procedures, one-way systems in school, curriculum adaptation etc.
- We continually revise and strengthen our procedures, working hand in hand with the competent authorities.
- This presentation will summarise the procedures that are currently in place should there be a symptomatic or positive case in school.





What happens when it reaches the ASL?



Nota Bene *

- ❖ **Students who have been identified as being in close contact with a symptomatic or positive case should remain at home with siblings until the student deemed as having close contact can return to school.**

A "close contact" (high risk exposure) of a probable or confirmed case is defined as:

- ❖ A person living in the same household as a COVID-19 case;
- ❖ A person having had direct physical contact with a COVID-19 case (e.g. shaking hands);
- ❖ A person having unprotected direct contact with infectious secretions of a COVID-19 case (e.g. touching used paper tissues with a bare hand);
- ❖ A person having had face-to-face contact with a COVID-19 case with no social distancing and > 15 minutes;
- ❖ A person who was in a closed environment with a COVID-19 case without suitable protective equipment



**When are
students
allowed back
into School?**



For symptoms compatible with COVID-19, the Family contacts their Doctor who will need to provide either an attestation that a diagnostic test is not required or a certificate of a negative diagnostic test result.



The School Office shares the documentation with the Head of School, COVID-19 Safety Officer and School Doctor.



The COVID-19 response team informs the School Office that the child can return to school.

The Office confirms the student's re-entry to the Family (or requests additional information if needed).

**What happens
if a staff
member shows
symptoms
compatible
with COVID-19
at School??**



If in school, a face-mask must be worn. Senior Management and COVID-19 Safety Officer informed. A request is made to go home and contact the GP.



The GP can request a diagnostic test and this is communicated to the ASL.



The ASL is responsible for carrying out the diagnostic test. Staff may return to work when authorised to do so by the ASL.

Managing risk: 3 keywords



Isolation

Timeliness



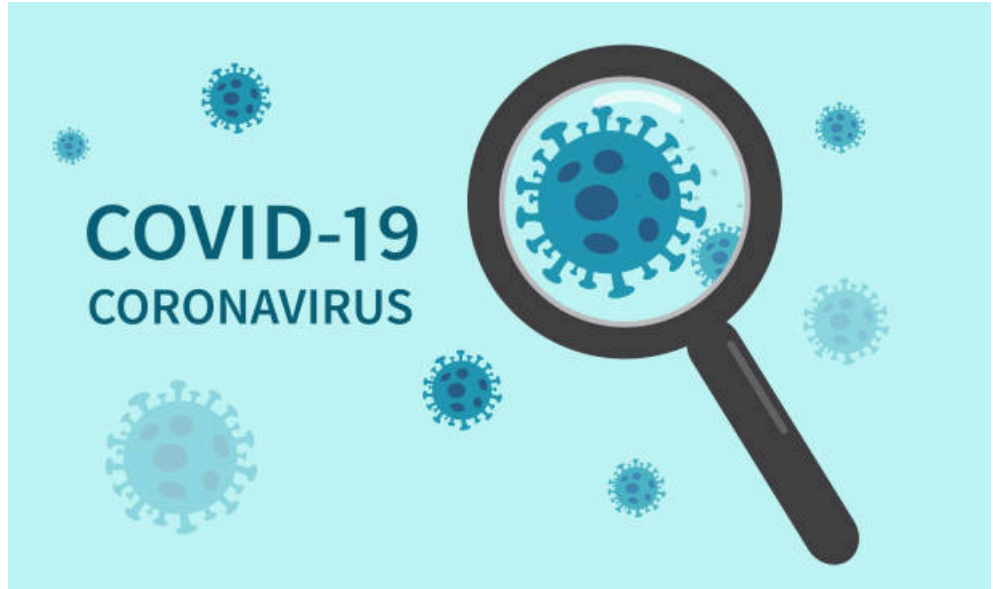
Information



Testing for students

- ★ Current Italian law privacy prevents the requirement of testing however the school has a **special agreement** with **SYNLAB ROMA** and parents can make use of their services if they would like to have their children tested at any time during the year.
- ★ This could be especially useful if a student is required to self-isolate for close contact with a symptomatic or positive case. The ASL testing would involve the student but not siblings.

Questions?





Thank you for attending.

COVID-19 Response Team

1. **Isolate** the pupil from others, reassuring him/her and making him/her wear a face- mask immediately; generally, try as far as possible to create a **bubble of isolation** between the pupil and the rest of the students / staff
2. If it is impossible to use a face-mask, make the pupil respect the **respiratory etiquette** (cough and sneeze directly on a disposable tissue or in the crease of the elbow).
3. **Promptly notify the school COVID-19 Safety Officer**, using all the means necessary.
4. If the conditions of the classroom do not allow the isolation of the pupil and / or if the symptoms manifested allow it, the school operator will invite the student to go out into the corridor, remaining near the open door and in a position where he/she is always in sight.
5. The other school operators will carry out **an evacuation** until further notice
6. Check the use of a face- mask and the **maintenance of social distancing** by the symptomatic pupil until the arrival of the accompanying staff

First Aid Officer or COVID-19 Response team

- Always wear a mask and refrain from touching and holding the pupil by the hand (it is expected to hold him/her by the hand only in the case of pupils aged 0 to 6)
- Check that the pupil always wears a mask
- If it is impossible to use a face- mask, **ensure the pupil respects the respiratory etiquette** (cough and sneeze directly on a disposable tissue or in the crease of the elbow).
- Reassure the pupil and **accompany him/her to the outdoor area or other area already set up for the reception of symptomatic cases**, always maintaining a safety distance of 1 m and checking that the pupil does not touch objects, equipment and surfaces along the way..
- **Prevent any other person from approaching the pupil within 1 m.**
- **Promptly notify** and keep in touch with the school's COVID-19 Safety Officer, to provide updates on the situation and **coordinate on the arrival of the pupil's parents / legal guardian.**
- Take the necessary precautions to minimize risks and inconveniences on the way to the external area (use of umbrellas in case of rain, remove any people present, etc.)
- **Stay with the pupil, always wearing a mask and, depending on the pupil's symptoms, also disposable overalls, until the pupil leaves school with the parents / legal guardian.** If you stay with the pupil inside the COVID area, the protective suit must be worn.

The COVID Safety Officer

- The School will **immediately call the parents / legal guardian, asking for the pupil to be picked up as soon as possible.**
- **Parents / legal guardian invited to contact their doctor ASAP** for the clinical evaluation (telephone triage) of the case.
- Make sure that the pupil has been accompanied to the **pecially dedicated external structure.**
- Make sure, if the pupil is a minor, that he/she is **supervised by an adult until the parents / legal guardian(s) arrive.**
- Make sure that anyone who comes into contact with the suspected case, including parents or legal guardians who go to school to bring the student home, **wear a face-mask.**
- **Apply the procedures received from the COVID-19 representative of the Prevention Department on how to report suspected positive cases to COVID-19.**
- Request cleaning and disinfection of the surfaces of the isolation area and any other surfaces with which the pupil has had contact, after the symptomatic pupil has returned home.